



PROJECT DATA FORM

OPERATING COMPANY			
Company Name			DBA (Trade Name)
Tax ID	Type of Business	NAICS Code	Date Established
Company Website		Business Phone	
Current Company Address (Street, City, State, Zip)			County
Principal in Charge	Cell Phone	Email	

Company Ownership/Officers (list all owners/officers/directors/key employees regardless of their ownership %)

Name	Title	% Ownership
Name	Title	% Ownership
Name	Title	% Ownership

*If there are more than three owners, please attach an additional sheet

REAL ESTATE HOLDING COMPANY (if applicable, when real estate is held separately)		
Company Name		
Tax ID	Business Phone	Date Established
Current Company Address (Street, City, State, Zip)		County
Principal in Charge	Cell Phone	Email

Company Ownership (list all owners/officers/directors/key employees regardless of their ownership %)

Name	Title	% Ownership
Name	Title	% Ownership
Name	Title	% Ownership

*If there are more than three owners, please include them in the Notes section

NEW PROJECT INFORMATION	
Project Property Address (Street, City, State, Zip)	County

Are you purchasing the leased space you currently occupy?	If yes, what is your monthly lease payment?
Are you moving from a leased space?	If yes, what is your monthly lease payment?
Square Footage of New Building?	Square Footage Your Company Will Occupy?
Are there any Tenants that will lease a portion of the building? If so, please explain.	
Will this be an additional location for your business (ie., expansion)? Yes No	

TOTAL PROJECT COSTS				
Purchase of Existing Building or Equipment Only		or	New Construction Project	
Purchase Price	\$		Land Acquisition	\$
Remodel/Renovation	\$		Construction Cost	\$
Equipment	\$		Equipment	\$
Debt Refinance	\$		Contingency (<15% of Construction Cost)	\$
Professional Fees (Architect, EDR Report, Appraisal, etc)	\$		Professional Fees (Architect, EDR, Report, Appraisal, etc.)	\$
Other Fees (Closing costs, etc.)	\$		Other Fees (Closing Costs, Interim Interest, Etc.)	\$
TOTAL PROJECT COSTS	\$		TOTAL PROJECT COSTS	\$

*Please note: Equipment to be financed must have a useful life of 10 years or greater. Appraisal will need to support additional costs added to project.

Any Additional notes or details on project costs?

Where will the down payment come from? (examples include: cash from business funds, personal savings, home equity loan, equity in the building, own the land, investor, gift, etc.)

EMPLOYEES		
Number of Current Employees	Full Time	Part Time
Estimated Number of Employees in Two Years as a Result of This Project	Full Time	Part Time

MISCELLANEOUS QUESTIONS (Applies to Operating Company, RE Holding Company, and Affiliates)
Has the company ever declared bankruptcy? Yes No
Is the company involved in any impending lawsuits? Yes No
Has the company had any previous government financing (i.e. PPP loan, EIDL, SBA 7a, SBA 504, etc.)? Yes No

Is the company current on all federal, state, local taxes, including but not limited to income taxes and real estate taxes?	
Yes	No
Does the company export goods?	
Yes	No

LOAN IMPACT
How will this loan benefit your business? (ie, lower monthly rate, increased space, ramp up production, etc.)

HISTORY/DESCRIPTION OF BUSINESS
Describe the type of business and history of the business or attach business plan.

COVID IMPACT
Describe how COVID-19 has affected your business (for better or worse). Please include any adjustments the company has had to make due to COVID.

AUTHORIZATION TO RELEASE INFORMATION

I hereby authorize any financial corporations, insurance companies, investors, credit bureaus, U.S. Small Business Administration, employers, banks, etc., to release any and/or all information on my records and/or accounts to Small Business Capital Corporation at its request. I also authorize any financial information to be released by my original or photocopied signature.

I hereby certify that the enclosed information, including any attachments or exhibits provided here within or at a later date, is valid and correct to the best of my knowledge.

Signature: _____ Date: _____

Printed Name: _____

Fair Lending Policy: In keeping with its economic development mission, Small Business Capital Corporation is committed to the principles of fair or equal opportunity lending. A consistent and high level of assistance and service will be provided to all small businesses or business owners regardless of race, national origin, religion, sex, age, marital status, disability, receipt of public assistance, or other factors. Underwriting standards will be applied fairly and consistently permitting access to credit for a broad range of customers. Applicants with equivalent credit qualifications will receive the same consideration. The percentage of loans to women, minorities, and in support of SBA Public Policy Goals must annually meet the CDC Benchmarks set by SBA.